



**Learning Disability Managed Care Network HEF reference group meeting**  
**Wednesday 6<sup>th</sup> November 2019**  
**Strathbrock Partnership Centre**

No.	Agenda Item	Lead person
<b>1.</b>	<b>Present</b>	
	Caroline Gill Head of LD Nursing NHS Forth Valley Derek Phillips Interim Network Manager LD MCN (Chair) Marina Callaghan NHS Forth Valley Claire McCulloch NHS Fife Heather Duff NHS Lothian (notes) Peter Old Scottish Borders Gordon Fleming Consultancy Manager NSS ISD Fiona Lees Data Analyst NSS ISD	
<b>2.</b>	<b>Apologies</b>	
	Abby Thomson NHS Forth Valley Yvonne Beverage NHS Fife Kate MacDonald LD MCN Network Manager	
<b>3.</b>	<b>Minutes from previous meeting</b>	
	Accepted as accurate record.	
<b>4.</b>	<b>Matters arising</b>	
	Not discussed	
<b>Agenda Items</b>		
<b>5</b>	<b>National Services Scotland Information Services Division</b>	
	<p>Gordon and Fiona attended the meeting today to present on HEF data analysis to date to generate discussion as well as agree the way forward.</p> <p>Fiona considered the previous work completed as well as data analysis from NHS Wales. Fiona has amalgamated learning from LD MCN &amp; Wales into her presentation.</p> <ul style="list-style-type: none"> <li>• We are aware of variation in how nurses have completed profiles</li> <li>• There is variance between CLDN &amp; IP Service outcomes</li> <li>• We talked through each slide in the presentation – Heather continued to not understand one slide and how the data was presented – Fiona will re- look at this to consider if this needs to be presented differently?</li> <li>• Overall we were happy with data presentation with minor feedback for change</li> <li>• There will be a full LD MCN report and reports for individual boards – we agreed there will be no report for wards/teams as the</li> </ul>	

	<p>data is too small.</p> <p><b>Outcomes</b></p> <ul style="list-style-type: none"> <li>• Fiona will update her presentation</li> <li>• Derek will circulate the presentation and draft report</li> <li>• Group members will review the presentation and draft report with feedback to Derek and discussion at our next meeting</li> <li>• The expectation is that group members will present on findings in board areas once sign off is agreed</li> </ul> <p>There is potential for other work streams from the data using patient identifiable information i.e. CHI or Post Code.</p>	
<b>6.</b>	<b>AOCB</b>	
	<ul style="list-style-type: none"> <li>• Concerns expressed about non compliance by some in NHS Lothian that is not experienced in other boards.</li> <li>• Kate MacDonald Network Manager will progress further work</li> <li>• The group thanked Derek for his significant contribution and support to drive the HEF agenda since December 2014 in collaboration with the Project Manager HEF and the HEF reference group.</li> </ul>	
<b>7.</b>	<b>Dates of future meetings</b>	
	<ul style="list-style-type: none"> <li>• Weds 18<sup>th</sup> December</li> </ul> <p><i>Meetings are 12 = 2pm @ Strathbrock PC Meeting room one: feel free to bring lunch/refreshments.</i></p>	